

東華三院馬振玉紀念中學
行政通告 103/25-26
弄毀及損壞科學儀器賠償事宜

敬啟者：

本校向來重視學生在科學實驗課堂上的學習表現及安全意識。根據本校《弄毀及損壞科學儀器賠償守則》，如學生弄毀或損壞科學儀器需向學校作出賠償，詳情可參閱學校於開學日發出的《開學週重要事項》通告。貴子女於以下日期損壞科學儀器，詳情如下：

日期：	6月30日(星期二)
時間：	上午09:30
地點：	化學實驗室 (W100A)
損壞儀器名稱：	漏斗 50mm 及 移液管 25mL
價錢：	\$12.5 + \$40 = \$52.5

請於七月十三日(星期一)或之前簽妥通告回條，以便統籌辦理。有關費用須於七月十三日(星期一)之註冊日內，以現金形式到校務處繳付。如有任何疑問，請致電 2443 9899 與曾嗣淵老師聯絡。

此致

貴家長

東華三院馬振玉紀念中學校長



謹啟

(賴珮賢)

二零二六年七月八日

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東華三院馬振玉紀念中學
行政通告 103/25-26
弄毀及損壞科學儀器賠償事宜

班號:_____

敬覆者：

本人為 _____ 班學生 _____ 之家長，已知悉上述通告內容，並會叮囑敝子弟帶同已簽妥之通告回條及親自到校務處以現金繳付港幣 \$52.5。

此覆

東華三院馬振玉紀念中學

家長簽署：_____

家長姓名：_____

二零二六年 月 日

TWGHs C.Y. Ma Memorial College
Administration Circular 103/25-26
Compensation for Damage of Science Equipment

8th July 2026

Dear Parents

Our school has attached great importance to students' learning performance and safety awareness in science laboratory lessons. According to the school's 'Regulations on Compensation for Destruction and Damage of Science Instrument or Equipment', if a student destroys or damages any science equipment, compensation must be made to the school. For details, please refer to the "Important Notes for the New School Year" notice issued on the first day of school. Please note that your child has damaged a scientific instrument with details as follows:

Date	:	30 th June 2026 (Friday)
Time	:	9:30am
Venue	:	Chemistry Laboratory (W100A)
Name of damaged equipment	:	Filter funnel 50mm and pipette 25mL
Amount	:	\$12.5 + \$40 = \$52.5

Please bring the signed reply slip and the amount in cash to the General Office on 13th July 2026 (Monday). Please feel free to contact Mr. Tsang Chi Yuen on 2443 9899 if you have any questions.

Yours sincerely,



Lai Pui Yin Polly
Principal

Note: In case of any discrepancies between the Chinese and English versions of the above content, the Chinese version shall prevail.