

東華三院馬振玉紀念中學

行政通告 062/20-21

各級留堂安排

敬啟者：

鑑於各級學生時有違規行為或欠交功課等問題，故由四月十九日(星期一)起，學校將恢復課後留堂制度，並安排違規同學於下一個面授課堂日進行留堂，以改善學生之整體學業及行為表現。有關安排詳列如下：

年級	開始留堂日期	時間	備註
中一至中五級	四月十九日 (星期一)	下午 2:15 – 3:15	<ul style="list-style-type: none">● 留堂名單將於每天下午 1:30 透過 eClass Parent App 向家長發放。● 學生於<u>下一個面授課堂日</u>下午 1:45-2:15 須留在有蓋操場進行午膳 (午膳由學生<u>自行預備</u>或使用學校之蒸飯服務；宿生將返回宿舍進行午膳 [如已申請])。● 欠交功課之同學須於奮進閣留堂一小時。● 同學如有恒常違規記錄，按每個記名留堂半小時，上限為一小時。● 學生於校園內任何時間及地點均不得使用手提電話，故應於<u>完成留堂後才到電話櫃取回手機</u>。如有違規，則按既定之校規處理。● 逃留堂學生會被記缺點一次。

煩請 貴家長詳閱以上安排，並請於四月十九日(星期一)將已填妥之回條逕交班主任或填妥電子通告回條，以便統籌辦理。如有任何疑問，或在學業上或行為上需要校方提供特別的輔導及支援，可致電 2443 9899 與班主任聯絡。

此致
貴家長

東華三院馬振玉紀念中學校長



謹啟

(陳妙霞)

二零二一年四月十六日

東華三院馬振玉紀念中學
行政通告 062/20-21
各級留堂安排

班號：_____

敬覆者：本人為 _____ 班學生 _____ 之家長，已知悉上述通告內容，並會予以合作。

此覆
東華三院馬振玉紀念中學

家長簽署：_____

家長姓名：_____

二零二一年 月 日

TWGHs C.Y. Ma Memorial College
Administration Circular 062/20-21
Arrangement of Detention Classes

16th April 2021

Dear Parents

Regarding to students' problems on behaviours and homework submission, the school will resume the arrangement of detention classes starting from 19th April 2021 (Monday), in order to improve their overall academic and behavioural performances. The details of the detention classes are as follows:

Levels	Date	Time	Remarks
S1 – S5	19 th April 2021 (Monday) onwards	2:15pm – 3:15pm	<ul style="list-style-type: none">● Messages of detention will be sent via eClass Parent App at 1:30pm daily.● Students have to attend the detention class <u>on the next school day</u>. They should have lunch from 1:45pm to 2:15pm at the Covered Playground. (Students have to prepare for their own lunchboxes or use our rice-steaming services; while students staying at the hostel have lunch at the hostel.)● Students who miss their homework have to stay for one hour.● Students who have behavioural problems are required to be detained for half an hour for each record, and up to one hour a day.● Students should not use their mobile phones anytime around the school campus. If they break the rules, a demerit can be issued.● A demerit will be issued if students skip the detention.

Please kindly return the signed reply slip to the class teacher on 19th April 2021 (Monday). Please feel free to contact the class teacher on 2443 9899 if you have any questions.

Yours sincerely



Chan Miu Ha
Principal

Note: In case of any discrepancies between the Chinese and English versions of the above content, the Chinese version shall prevail.