## 東華三院馬振玉紀念中學 行政通告 108/23-24

## 於自攜裝置安裝「流動裝置管理(MDM)系統」之安排 (中一至中三級)

敬啟者:

在本校推行的自攜裝置(BYOD)計劃下,為確保裝置安全以及攜帶回校的平板電腦只作學習用途, 學校只批准學生攜帶已安裝流動裝置管理系統(MDM)的平板電腦回校,方便作統一管理及教學用途。 如學生被發現於學校內使用非認可的裝置,學校將暫時代為保管該裝置,並通知家長取回。

現安排自行購買裝置(不包括透過學校購買的裝置)但未進行 MDM 系統安裝的中一至中三級學生於四月八日(星期一)攜帶裝置回校進行 MDM 設置,請把裝置交予班主任,裝置在 MDM 設置完成後歸還予 貴子弟使用。如已透過學校購買或將租借平板電腦,則無須攜帶裝置回校進行設置。

為方便進行 MDM 設置,在提交裝置前,家長/學生須先進行備份,並必須先進行以下動作:

- 在裝置上貼上班別、學號、學生姓名
- 登出 Apple ID

● 不設密碼及指紋解鎖

● 關閉「尋找/Find My」功能

校方已為學生開設學校專用 Apple ID,學生可使用由學校開設的 Google 帳號 (6位學生編號 @cyma.edu.hk) 直接登入 Apple ID。如有疑問或需重設密碼,可向電腦科老師索取登入資料。

請於四月八日(星期一)或之前填妥電子通告或將已填妥之回條逕交班主任,以便統籌辦理。如有任何疑問,請致電 2443 9899 與李宏俊老師聯絡。

此致 中一至中三級學生家長

東華三院馬振玉紀念中學校長 東華三院 馬振玉 紀念中學 (陳妙霞)

家長姓名:

	onal Con-	(陳妙霞)
二零二四年三月二十二日		
	東華三院馬振玉紀念中學 <u>行政通告 108/23-24</u>	班號:
敬覆者:本人為 班學生	之家長,已知悉有關	為自攜裝置安裝「流動裝置
管理(MDM)系統」之安排,敝子弟:		
□ 須遞交自行購買的裝置, iPad 型號為	ė (e	g. iPad 第 9 代、iPad Air 4)
裝置序號	為	_ (可在 iPad 背面找到)
□ 無須遞交裝置,因為已經學校購買或	將向學校租借裝置。	
此覆 東華三院馬振玉紀念中學		
	家長簽署	:

二零二四年 月 日

□ 請以 ✓ 表示所選項目

## TWGHs C. Y. Ma Memorial College Administration Circular 108/23-24

The arrangement of MDM System installation for self-purchased "BYOD" devices (S1-S3)

22<sup>nd</sup> March 2024

**Dear Parents** 

The school will start implementing Bring-Your-Own-Device (BYOD) scheme in mid-October. To ensure devices are only being used for learning purposes in the school, students are only allowed to bring a tablet with a Mobile Device Management (MDM) System installed for the sake of device safety, unified teaching and management. If students are found to be using unauthorised devices/iPad in the school, the devices will be temporarily kept. The student's parent will be notified for device retrieval in person afterwards.

S1-S3 students who plan to bring their self-purchased device (not including devices purchased through the school) but does not have MDM installed, are arranged to hand in their device for MDM System installation on 8th April. The class teacher will collect the devices in the morning and return them after the MDM installation. The students who purchased tablets through the school or will borrow a tablet from the school are NOT required to bring the device for MDM installation.

To ensure the MDM System installing properly, students should backup the device first. They **MUST** also perform the following steps before handing in the device.

- Label the class, class no., student name of the student on the iPad
- Sign out of Apple ID
- Unset the passcode and the fingerprint unlock
- Turn off (尋找/Find My) function

Apple ID is already set up for students. Students can use his/her Google account (6 digits student ID @ cyma.edu.hk). Students can ask their Computer subject teachers to reset password if necessary.

Please return the signed reply slip on or before 8<sup>th</sup> April 2024 (Monday). If you have any enquiry, please contact Mr. Lee Wang Chun at 2443 9899.

Yours sincerely

Chan Miu Ha Principal

Note: In case of any discrepancies between the Chinese and English versions of the above content, the Chinese version shall prevail.