

東華三院馬振玉紀念中學

行政通告 016/20-21

欠交功課安排

敬啟者：

由於發現學生於網課期間欠交多項功課，學校由十月開始，如學生仍未繳交網課期間之功課，相關學生將會留堂處理。有關安排臚列如下：

級別	日期	時間	備註
中一、中五、中六級	十月八日起	下午 1:45 – 3:00	● 學生須每天留堂，直至完成所有網上家課為止。 ● 學生必須留校至完成下午網上課堂，即下午 4:20 才放學。
中二至中四級	十月十五日起	下午 1:45 – 3:00	● 學生於下午 1:15-1:45 須留在有蓋操場進行午膳（午膳由學生自行預備）。 ● 逃留堂學生會被記缺點一次。

煩請 貴家長督促 貴子弟及早完成網課期間之家課，並請於十月五日(星期一)將已填妥之回條逕交班主任，以便統籌辦理。如有疑問，請致電 2443 9899 與班主任聯絡。

此致
貴家長

東華三院馬振玉紀念中學校長



A handwritten signature in black ink, appearing to be 'Chan Siu Nga'.

(陳妙霞)

謹啟

二零二零年九月三十日

東華三院馬振玉紀念中學
行政通告 016/20-21
欠交功課安排

班號: _____

敬覆者：本人為 _____ 班學生 _____ 之家長，已知悉欠交功課之安排，並將留意敝子弟之放學時間。

此覆
東華三院馬振玉紀念中學

家長簽署：_____

家長姓名：_____

二零二零年 月 日

TWGHs C.Y. Ma Memorial College
Administration Circular 016/20-21
Arrangement of Overdue Homework Assignments

30th September 2020

Dear Parents

In view of having many students failed to submit their homework on time, starting from October, students who fail to submit their overdue homework assignments will have detention. The details are as follows:

Form	Date	Time	Remarks
S1, S5 and S6	From 8 th October	1:45pm –3:00pm	<ul style="list-style-type: none">● Students will have detention until they submit all the overdue homework assignments.● After detention, students have to stay for the afternoon online lessons until 4:20pm.● Students are required to prepare for their own lunch and stay at the Covered Playground from 1:15pm to 1:45pm.● Students skipping the detention without a reason will be penalized.
S2 – S4	From 15 th October	1:45pm –3:00pm	

Please kindly return the signed reply slip to the class teacher on 5th October 2020 (Monday). Please feel free to contact the class teacher on 2443 9899 if you have any questions.

Yours sincerely



Chan Miu Ha
Principal

Note: In case of any discrepancies between the Chinese and English versions of the above content, the Chinese version shall prevail.